

CLOSING CHECKLIST

Property Address: _____

Review of Title Insurance:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Legal Description matches on all documents:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Zoning Designation:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Property Tax Payment Status:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Review of Survey:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Check government agencies for:	<input type="checkbox"/> Building Code Violations <input type="checkbox"/> Fire Code Violations <input type="checkbox"/> Health Code Violations <input type="checkbox"/> Safety Code Violations <input type="checkbox"/> Environmental hazard citations
Review Pest Inspections:	<input type="checkbox"/> No visible Infestations <input type="checkbox"/> Non-active infestation <input type="checkbox"/> Active Infestation
Hazard Insurance Policy:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Review Deed:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Review Note:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Review Mortgage:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Review Assumption Documents:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Review Closing Statement:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Review Tax & Interest Prorations:	<input type="checkbox"/> Accurate <input type="checkbox"/> Discrepancy _____
Does Property have a Certificate of Occupancy:	<input type="checkbox"/> Yes <input type="checkbox"/> No